

How to use Hot Desk ing on Yealink Phones

Overview

Yealink Phones(T28/T26/T22) support two HotDesking modes in version 50(x.50.x.x) and higher:

- Basic mode, this method doesn't need server supports.
- Advanced mode, this method needs server supports.

Application Scenario

This function allows users to login their personal accounts on different phones anywhere.

Operation Flow

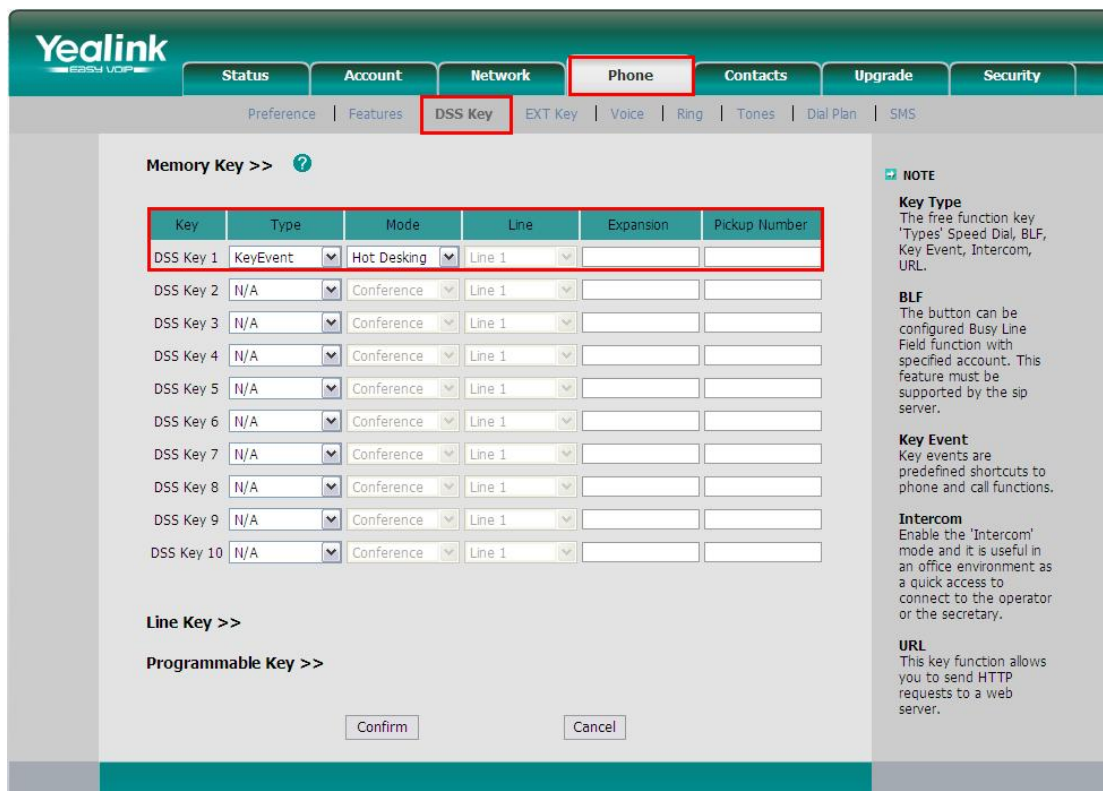
Basic Mode

Basic Hot Desking will delete all accounts on the phone and register the hot desking account in line 1.

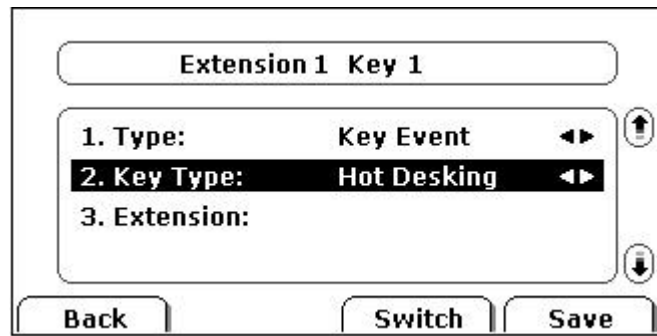
1. There are two methods to configure the Hot desking.

- a. Access to the phone's web UIà Phoneà DSS Key.

Choose the [Type] as KeyEvent, [Mode] as Hot Desking, and leave it blank in [Expansion] column. See the following picture.



b. If you connect the extension module, you can long press one of the button of extension module, then you can see the screen as following picture:



2. Press the pre-programmed DSSKey, the screen will show as below:



- a. Press [Cancel], it will exit without continuing the hotdesking.
- b. Press [OK], it will display “Clear account config, please wait...” ,then the account setting page will be displayed as below.



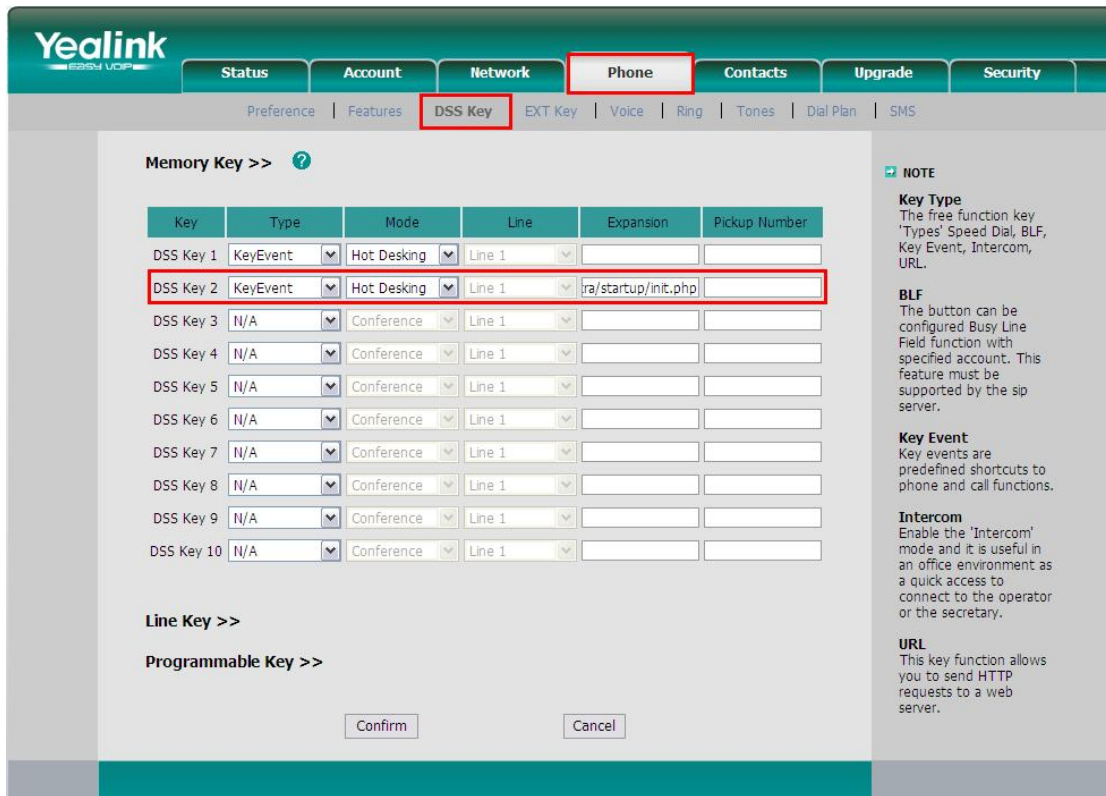
- c. The phone will return to previous IDLE status under no-operation condition up to 60 seconds.
- d. Fill in the Account/Password/SIP Proxy, press [Save] to bring settings into effect.

3. If you would like to exit from the basic hot desking mode, please re-do the step2 ,press [OK] to enter to the hotdesking settings ,then press [Back] .

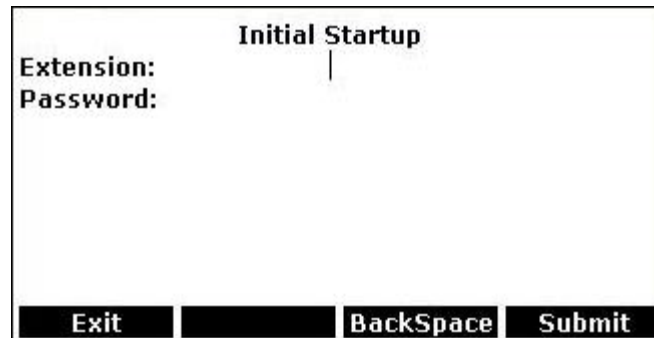
Advanced Mode

Advanced Hot Desking mode delete only account 1 settings on the phone and register the account on that line.

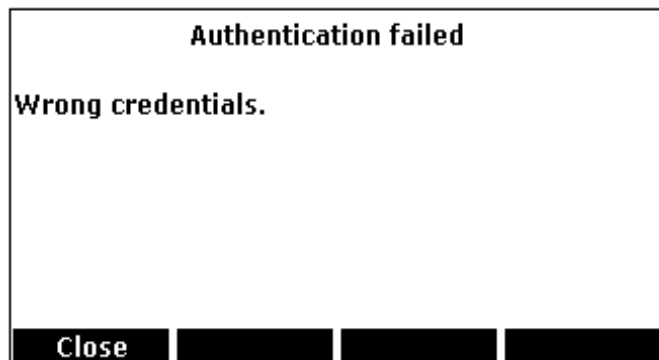
- 1. There are two methods to configure the hot desking settings which are as same as Basic mode’s, Please notice that you need to configure the correct URL in [Expansion] column(refer to the Memory Key 2 settings in following picture).



2. Press the pre-programmed DSSKey, the screen will show as below:



- The phone will return to IDLE status under no-operation condition up to 60 seconds.
- Fill in the Extension/Password, press [Submit] to save these settings .Please be patient for the phone to download the account infomation.
- It will prompt the following message if register failure.



- It will display like the following picture. The [More] softkey is used for page turning, you can find the function like VoiceMail\Parking\Meet-me\ACD Agent\Queues\Music\Logout in addition to DND\Call Fwd\Follow-me, you also can

configure XML phonebook/XML Browser/Call list features, it depends on your service configuration.



3. Press [Logout] softkey to exit from the advanced hot desking mode when you don't want to use this feature, otherwise you will not be allowed to use the phone in the regular way without logout from Hot desking mode.